

NORTHWEST REGIONAL AIRPORT AUTHORITY
CHERRY CAPITAL AIRPORT
REGULAR MEETING
AGENDA
April 23, 2024
3:00 P.M.

Mission Statement:

The Northwest Regional Airport Authority strives to be a major driver of economic growth in Northern Michigan,
by providing world-class service to build prosperity.

Vision Statement:

The Cherry Capital Airport is to be the airport of choice for all residents and visitors of Northwest Michigan.

- A. Pledge of Allegiance
- B. Roll Call
- C. Review and Approval of the Agenda
- D. Public Comment on Items on the Agenda
- E. Reading and Approving Previous Meeting Minutes:
 - 1. Meeting Minutes of the Regular Meeting of March 12, 2024.
 - 2. Meeting Minutes of the Special Meeting of March 13, 2024.
 - 3. Meeting Minutes of the Special Meeting of April 15, 2024.

F. Consent Calendar:

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Authority motion without discussion. Any member of the Authority, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the Consent Calendar, the action noted (receive and file or approval) is approved by a single Authority action adopting the Consent Calendar.

- 1. Receive and File: None.
- 2. Approvals:
 - a. Resolution No. 2024-41 to approve agreement with Pro-Tec Fire Services, Ltd for Aircraft Rescue & Firefighting Services at the Cherry Capital Airport (ARFF Agreement).
 - b. Resolution No. 2024-42 to approve request by Experimental Aircraft Association Chapter 234 to Host a Young Eagles Event.
 - c. Resolution No. 2024-43 request to Assign Amended and Restated Airport Property Lease Agreement from Marsh Automotive Group, Inc. to Serra Works of Traverse City M, LLC.

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- d. Resolution No. 2024-44 Approval of an Airport Property Lease with Traverse City Light and Power.
- e. Resolution No. 2024-45 Approval and Adoption of the NRAA Sponsor Title VI Plan.
- f. Resolution No. 2024-46 Approval for a License Agreement with Blarney Stone Broadcasting, Inc.
- g. Resolution No. 2024-47 Passenger Boarding Bridge Replacement: Change Order #2 with Hallmark Construction– Airline Gate Number Modifications.
- h. Meeting Minutes of the Zoning Board Meeting of March 19, 2024.
- i. Meeting Minutes of the Zoning Board Meeting of April 1, 2024.

G. Reading of Communications:

- 1. MDOT Passenger Statistics Report. MDOT has not yet released data for 2024.
- 2. Chair Plamondon presentation of Zoning Board of Appeals Member Assignments.

H. Reports of Standing Committees: None

I. Reports of Special Committees: None.

J. Unfinished Business: None.

K. New Business:

- 1. Resolution No. 2024-48 to approve an Independent Fee Estimate for 30% Terminal Design with Alliance.
- 2. Resolution No. 2024-49 to approve a Cybersecurity Vulnerability Study with Windemuller Electric.
- 3. Calendar update for NRAA Regular Board Meeting Thursday May 23, 2024, 3:00 p.m. location to be at the Avflight Hangar located at 1150 Airport Access Rd. Traverse City, MI 49686.

L. Reports of Chief Executive Officer:

- 1. Review of Activities Report No. 04-24
- 2. Review of Operations Report.
- 3. Review of Accounts Receivable Report.

- 4. Review of Budget Report.
- M. General Public Comment
- N. Member Comment
- O. Adjournment

The Northwest Regional Airport Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired, to individuals with disabilities at the meeting upon three days' notice to the NRAA. Individuals with disabilities requiring auxiliary aids or services should contact the NRAA by writing or calling the following:

Northwest Regional Airport Authority
Airport Administration Office
727 Fly Don't Drive
Traverse City, MI 49686
(231) 947-2250, option 0